

# Witney & Woodstock Branch - Oxford Diocesan Guild of Church Bell Ringers

## CHILD REGISTRATION RECORD for Bell Ringers

Your privacy is important to us, and we want to communicate with young ringers or their parents/guardians in a way which has their consent, and which is in line with UK law on data protection. As a result of a change in UK law, we now need your consent to how we contact you. Please fill in the contact details you want us to use to communicate with you.

By signing this form you are confirming that you are consenting to the Witney & Woodstock Branch holding and processing your personal data for the purpose of keeping you/your child informed about events and activities arranged for young bell ringers.

Question	Response
<b>CHILD DETAILS – Name</b> <i>Please underline the first name the child is called by</i>	
Date of birth	
Child's email address	
School, National Curriculum year group	
Address	
<b>CONTACT</b> Parent/Guardian email	
Parent/Guardian home phone	
Parent/Guardian's work telephone	
Parent/Guardian's mobile	
A close relative/friend for use in an emergency. <i>Please give their name, relationship and phone</i>	
<b>Whilst in our care it is important we know whether your child -</b> <ul style="list-style-type: none"> <li>• Suffers from any phobias, disability or known allergies?</li> <li>• Is on any medication?</li> <li>• Has been immunised against Tetanus within the last ten years?</li> <li>• Has any health condition we should know about?</li> <li>• Has any special dietary requirements?</li> <li>• Has any particular likes, dislikes or fears.</li> </ul> Registered GP (name, address and telephone number)	
<b>YOUR DETAILS</b>  <div style="text-align: right;"> <b>Parent/Guardian name</b>            Signed            Date         </div>	

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I understand that to assist in the keeping of a register to comply with the Child Protection Policy it is necessary to keep details on the database belonging to the Witney & Woodstock branch (the "branch") of the Oxford Diocesan Guild of Church Bell Ringers. I understand that the database is only used by the branch and authorised tutors of the branch and that data will not be passed to a third party, except in the case of an emergency where my child may be at risk.

I understand that the original copy of this form will be retained by the Leader of the bell ringing and only passed to his/her deputy in the event of him/her being absent from a bell ringing session.

I understand what is involved in bell ringing and I am aware of the hazards present.

I give my permission for the child named below to attend bell ringing and to take part in any organised activity such as outings to other towers. (All ringing activities, including travelling to and from ringing, are covered by the insurance policy of the Oxford Diocesan Guild of Church Bell Ringers for members of the Guild, and learners are covered whilst they are ringing under the instruction of a Guild member. All activities have been approved by the branch.)

I agree to photographs and short videos of activities including my child to be taken for use within the church and ringing communities and for possible publication including newspaper or internet. Names of the young people will not be disclosed without the express permission of the parent/guardian.

I accept that I am responsible for transporting my child to and from the bell ringing events, and that the group leaders are not responsible when my child leaves the events.

**List any special instructions that we should be aware of:**

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**Please confirm your consent by signing below.**

**Signed** \_\_\_\_\_ **Date** \_\_\_\_\_

If it becomes necessary for my child to be given urgent medical treatment and I cannot be contacted by telephone or any other means to authorise this, I hereby give my general consent to any medical treatment judged to be necessary and urgent by a medical practitioner and I authorise the leader in charge to sign any document required by hospital or other authorities.

**Signed** \_\_\_\_\_ **Date** \_\_\_\_\_